INTER-OFFICE MEMORANDUM

TO: Fulton County Board of Registration and Elections

FROM: Nadine Williams, Interim Director, Registration and Elections
Patrick Eskridge, Deputy Director
Nadine Williams, Elections Chief
Shamira Marshall, Registration Manager
Janice Dickenson, Administrative Manager
LaShandra Little, Voter Education and Outreach Manager
Mariska Bodison, Absentee Manager

RE: Monthly Operations Report – MAY 2022

DATE: June 9, 2022

ELECTIONS DIVISION

During the month of May, the focus of the Election Division activities were on the following tasks:

May 24, 2022 General Primary Election:
An after election meeting was held to discuss what went well, what went wrong, and processes to implement.

A detailed report will be provided to the BRE.

- Advance Voting – streamline training
- Absentee – additional staff needed for check and balances of ballot printing
- Information Systems – check and balance of memory card uploads
- Supplies & Logistics – additional staff for memory card transport
- Recruitment & Training – increase regional coordinator staff to manage smaller regions
- Registration – enhance procedures for street maintenance

Supplies & Logistics - Polling Locations:
Staff is preparing to support Advance Voting for the June 21st runoff.   We were advised by Fulton County Schools that several polling locations are unavailable due to construction projects. These polling location changes will be presented to the board at the June 9th meeting.

Absentee Ballot Drop Boxes:
Absentee Ballot Drop Box placement will remain at the same locations for the June 21st election. Courier positions are fully staffed to assist.

Poll Worker Recruitment & Training:
Poll Workers are continuing to make appointments to utilize the Poll Worker University Kiosk for optional additional training.   The Regional Coordinator positions have been doubled to a staff of 8 to provide more efficient attention to detail and customer service to smaller poll worker regions.

Advance Voting

Chastain Park and The High Museum are unavailable for the June 21st Runoff.   Alternate locations will be presented to the BRE at the June 9th meeting.

Election Night Check-In Locations:

Procedures to expedite and improve the check in process are currently being drafted.

ADMINISTRATION DIVISION

This report provides specific administration and election tasks performed during the month of May 2022. Standard operations and activities from the Administrative Division include personnel, payroll, procurement, contracts, finance, legislation, campaign and financial reports, voter education and outreach, travel and training coordination, support to the Board of R&E and the Registration and Elections Divisions.

Zoom Meetings Attended
Department Supervisor's Meeting - Weekly
County Manager's Strategy Team - Weekly
Purchasing Meeting – Weekly
Department Budget Meeting - Weekly

Personnel Vacancies

Title	Type Positions	Status of Recruitment
Director	Existing Position	External Recruitment
Registration Manager	Existing Position	Preparing for Interviews
Elections Officer	Existing Positions	Management considering changing this position
VEO Specialist	Existing Position	Classification changes – HR to process

Preparation of 2022 Elections

Requests were received for poll watcher credentials for the May 24, 2022 election of the following elections:

Fulton County Republican Party: HD 45 Special Election and Runoff, General Primary
Democratic Party of Georgia: General Primary
Libertarian Party of Georgia: General Primary

Staff prepared badges and guidelines for each poll watcher assigned.

Campaign Contribution Disclosure Report (CCDR) Due

The next campaign contribution disclosure report for all candidates in the General Primary Election is due on Thursday, June 30, 2022, with a grace period deadline on Tuesday, July 5, 2022. All late and non-filers will be reported to the State Finance Commission.

2022 Elections Budgets
The Financial Systems Manager is managing the 2022 Elections budgets and working with the Purchasing Department with contracts of four personnel agencies for our supplemental staff assigned to all three divisions.

The Operations Budget is $4,391,024

The Elections approved Budget is $33,026,729
- General Primary $10,475,096
- General Primary Run-off $9,852,568
- General Election $12,403,864
    - Total **$32,731,528**

The additional Elections approved 2022 Budget is for Capital projects

2022 Special Municipal Elections

Intergovernmental Agreements for the following municipalities were approved by Board of Commission May 4, 2022 meeting, Item no. 22-0319. The special elections will be held in conjunction with the General Primary Election on May 24, 2022:

City of Atlanta
City of East Point
City of Hapeville
City of South Fulton

Legislation Update
Session Closed

REGISTRATION DIVISION

This Monthly Report provides a summary of the critical registration activities, workload levels, and voter registration statistics for the Registration Division of the Fulton County Registration & Elections Department for May 2022. The primary activities the VR staff worked on in March were processing voter registration applications, Redistricting, confirmation notices, researching street issues, municipal street audits, processing registration issues, preparing notices to voter registration applicants, scanning, indexing registration cards, and training.

VOTER REGISTRATION

The total number of voter registration applications we received in 2022 is **57,735**. This number includes voter registration applications received via the Department of Driver Services, the Online Voter Registration portal with the Secretary of State's Office, applications from 3rd party vendors, and applications mailed or dropped off at our office.

As of May 31, 2022, there are **841,933** (**740,908** active and **101,025** inactive) registered voters residing in Fulton County.
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The Historic Overview of Registration Applications for April/ May are as follows: (the breakdown covers five years)

Year	April Voter Registration Applications	May Voter Registration Applications
2018	26,124	25,049
2019	22,716	24,754
2020	10,875	22,119
2021	6,751	6,363
2022	15,965	16,371
Total Applications for 2022		57,735

WORKLOAD STATISTICS FOR: Numbers as June 5, 2022

Voter Registration Applications Needed to be Processed	
Total Applications needed to be processed	**20,259**
DDS Applications	15,118
Online Applications	3,058
Paper Applications	2,083

Completed Voter Registration Applications Processed for April		
Total Number of Processed Applications		
Total New Registrations to Fulton County		*
New Registration (1st Time)		*
DDS Applications	*	
Online Applications	*	
Paper Applications	*	
Transferred into Fulton		*
DDS Applications	*	
Online Applications	*	
Paper Applications	*	
Total Number of Changes in Fulton County- SOS Report		3,042
Address Changes Only	*	
Name & Address Changes	*	
Duplicate (No Changes)	*	
Name Changes	*	
Duplicate Merges	3,042	
Total Number of Removals in Fulton County		792
Felons	4	
Moved out of State	43	
Duplication	31	
Error	-	
Hearing	-	
Not Verified Deletion	-	
Requested	63	
Transfers out of county	251	
Vital Records	400	
Mental Incompetent	-	

*Report unavailable.

FRONT DESK OPERATIONS

Our front desk personnel handle a lot of operations for the VR division. When a voter comes into the office, they fill out a yellow desk ticket that states their reason for visiting. Below is a breakdown of April ticket requests:

Reason for Visiting Fulton County Voter Registration	Total Number of Yellow Tickets
Certificate of Registration	–
Temporary Voter ID Card – Applications	55
Register to Vote – Walk-ins	48
Precinct Card Requests	39
Voter Status Issues (Cancellation, Inactive, etc.)	26
3rd Party/Voter Drives	170 *168 VEO
Letter Response	4
Out of County / Out of State Inquiries	9
Voter List/Stats	2
Other	384
	TOTAL 737

Other – ranges from voters wanting to challenge other voters, dropping off their absentee ballot/application, or general questions about voter registration.

REGISTRATION REPORTS:

PERSONNEL/STAFFING

There are 4 Registration Officer vacancies. The Registration Manager position will be reposted to receive candidates that have GIS and street maintenance experience. Recruitment for vacant positions will begin next week when HR post these positions.

TRAININGS/MEETINGS ATTENDED

- GIS Training
- Statewide Call: Federal Registration Deadline
- Redistricting Discussions
- Poll Worker Training

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Continue Street Audits/Maintenance of all streets in Fulton County- Currently working with a 3rd party vendor, Blue Raster to identify revisions that need to be made
- Continue List Maintenance Activities
- Continue Review / Update Voter Registration standard operating procedures
- Continue to Perform / Conduct performance counseling sessions
- Respond to State Election Investigations
- Continue Precinct Card Mailings and other Correspondences
- Staff Training – In addition to attending State webinars, the new education initiative has begun

cc: Patrick Eskridge, Deputy Director

VOTER EDUCATION AND OUTREACH

This report provides specific summary information regarding VEO tasks performed during May 2022. Standard Voter Education and Outreach operations include:
- Educational seminars and lectures.
- Comprehensive demos and training.
- Voter registration activities.
- Assisting in Poll Worker Recruitment
- Deputy Registrar Training

In March, the VEO team was able to do the following:

Activity	Total for the Month	Total for the year
Deputy Registrar Training	16	290
Voter Registration	205	804
Poll Worker Recruitment	33	354
Voter Identification Cards Creation	0	29
Voter Education and Outreach Events	34	161
Absentee Application	12	48
Connections for VEO	130	1,836
Event Interactions	1,000	4,600
Media Inquiries	4	10

In May, The Voter Education and Outreach team focused on the Senior Community to ensure the absentee application deadline was met for them to receive absentee ballots and worked with Atlanta Public Schools to register eligible students to vote. Those registered will be able to participate in the June 21st runoff for federal races and the November General Election.

The VEO manager spent the month of May developing a training guide for the VEO team. Three new VEO Coordinators begin on May 23rd. They will be in continuous training to make sure they are informed and able to educate residents for the upcoming June 21st runoff and November General Election.

The VEO Manager also worked with Deputy Registrars to provide a refresher of information about the upcoming election. Deputy Registrars have also volunteered with the VEO Team at events and hosted several voter registration drives across the county. Utilizing Deputy Registrar Volunteers allows more citizens to be involved and engaged in the community.

The VEO team will continue to develop outreach opportunities to strengthen our impact in the community by focusing on conducting events and outreach in every city across

the county.

May 2022 Events

Date	Event	Requestor	Location
5/2/2022	Voter Education and Outreach W/ TVIC	QLS Haven	QLS Haven Apartments, Patio/Community Room 1840 Campbellton Rd., SW Atlanta, GA 30311
5/2/2022	Voter Education and Outreach	QLS GARDENS APARTMENTS	QLS Gardens Apartments, 1870 CAMPBELLTON RD SW, ATLANTA, GA 30311
5/3/2022	Voter Education w/ TVIC	Canterbury Court	3750 Peachtree Rd NE Atlanta, GA 30319
5/4/2022	Voter Education and Outreach	Top Ladies of Distinction, Inc. - Atlanta Peachtree Chapter	Virtual
5/5/2022	Voter Education and Outreach	Westlake High School	2400 Union Rd SW, Atlanta, GA 30331
5/5/2022	Voter Education and Outreach	Friendship Baptist Church	Virtual
5/6/2022	Voter Education w/ TVIC	Wheat Street Towers Senior Building	375 Auburn Ave NE, Atlanta GA
5/7/2022	Fulton County Mobile Bus Voter Education	Commissioner Marvin Arrington	Oak Hill Family Center, 2805 Metropolitan Pkwy SW, Atlanta, GA 30315
5/7/2022	Voter Education and Outreach	Tranz of Anarchii inc	Metropolitan Studios 1259 Metropolitan Ave SE Atlanta, GA 30316

5/7/2022	Fulton County Mobile Bus Voter Education	Washington Park Jamboree (Commissioner Hall)	Washington Park, 1125 Lena St NW, Atlanta, GA 30314
5/10/2022	Poll Worker Recruitment Fair	City of South Fulton	Burdett Park, 2945 Burdett Rd, South Fulton, GA 30349
5/11/2022	Fulton County Mobile Bus Voter Education	Fulton County Library System - Mechanicsville Branch	Mechanicsville Library, 400 Formwalt St SW, Atlanta, GA 30312
5/11/2022	Deputy Registrar Training	Fulton County VEO	Creekside High School 7405 Herndon Rd Fairburn, GA 30213
5/11/2022	Fulton County Mobile Bus Voter Education	Atlanta Suburban Alumnae Chapter of Delta Sigma Theta Sorority, Inc.	Creekside High School 7405 Herndon Rd Fairburn, GA 30213
5/12/2022	Voter Education w/ TVIC	Somerby Sandy Springs	25 Glenlake Parkway NE. Sandy Springs, Ga 30328
5/13/2022	Voter Education and Outreach	QLS Haven	QLS Haven Apartments, Patio/Community Room 1840 Campbellton Rd., SW Atlanta, GA 30311
5/13/2022	Voter Education Information Drop off	Herndon Square Senior Living	Herndon Square Senior Living, 464 Cameron Madison Alexander Blvd NW, Atlanta, Ga 30318
5/13/2022	Voter Education Information Drop off	Columbia Senior Residences at Mechanicsville	Columbia Senior Residences at Mechanicsville, 555 McDaniel St, SW Atlanta, Ga 30312
5/13/2022	Voter Education Information Drop off	Reynolds Town Senior Residence	Reynolds Town Senior Residence 695 Field St, SE Atlanta, Ga 30316

5/13/2022	**Voter Education Information Drop off**	**Corso Atlanta**	**3200 Howell Mill Rd, NW, Atlanta, GA 30327**
5/13/2022	**Voter Education Information Drop off**	**Saint Anne's Terrace**	**3100 Northside Parkway, NW, Atlanta, GA 30327**
5/14/2022	**Deputy Registrar Training**	**Fulton County VEO**	**Virtual**
5/14/2022	**Fulton County Mobile Bus Voter Education**	**The Promise Center**	**The Promise Center, 2220 Campbellton Rd SW, Atlanta, GA 30311**
5/16/2022	**Fulton County Mobile Bus Voter Education**	**Atlanta Public Schools**	**Carver Early College, 55 McDonough Blvd SE, Atlanta, GA 30315**
5/17/2022	**Voter Education and Outreach**	**GALEO**	**Entrance of DMV at the South Service Center, 5600 Stonewall Tell Rd # 114, Atlanta, GA 30349**
5/18/2022	**Fulton County Mobile Bus Voter Education**	**Atlanta Public Schools**	**The BEST Academy 1190 Northwest Dr. NW, Atlanta, GA 30318**
5/19/2022	**Fulton County Mobile Bus Voter Education**	**Atlanta Public Schools**	**South Atlanta High School, 800 Hutchens Rd SE, Atlanta, GA 30354**
5/19/2022	**Voter Education and Outreach**	**North Metro Voters Ed**	**Alive in Roswell, 1131 Canton St., Roswell, GA 30075**
5/20/2022	**Fulton County Mobile Bus Voter Education**	**Atlanta Public Schools**	**Douglas High School, 225 Hamilton E Holmes Dr. NW, Atlanta, GA 30318**
5/20/2022	**Fulton County Mobile Bus Voter Education**	**Atlanta Public Schools**	**M.H. Jackson High School, 801 Glenwood Ave SE, Atlanta, GA 30316**

5/21/2022	Voter Registration Drive	Fulton County Deputy Registrar	Providence Baptist Church, 1773 Hawthorne Ave., College Park, GA 30337
5/21/2022	Voter Registration Drive/ Mobile Bus Education	Commissioner Arrington/ Councilwoman Willis	Welcome All Park, 4255 Will Lee Rd, South Fulton GA, 30349
5/23/2022	Deputy Registrar Training	Voter Education and Outreach	130 Peachtree Street SW, Atlanta, GA 30303

ABSENTEE DIVISION

May 24, 2022 General Primary/ Special Election:

- Weekly Meetings within the Department (Division Updates and Budgets)
- Weekly meetings with the County Manager Executive Team
- Weekly Meetings with Mrs. Brittian, Absentee Supervisor
- Bi-Weekly Meetings with the Division's personnel
- Discussions with various vendors: OPEX, HBSolutions, & Bluecrest
- Discussions with USPS Liaison
- Personnel assisting other Divisions within the Department

MAY'S GENERAL PRIMARY AND SPECIAL ELECTION ABSENTEE BY MAIL STATISTICS:

BALLOTS ACCEPTED	**5,580**
BALLOTS REJECTED	**254 (205+49)**
UNDELIVERABLE BALLOTS	**56**
BALLOT TOTALS	**5,870**
DEMOCRAT	**3,715**
REPUBLICAN	**1,767**
NONPARTISAN	**98**

Rejected Applications:
Requested too early
Address doesn't match ElectioNet
Missing or Electronic signature
No ID provided

Rejected Ballots:
Mismatched Information (ID and/ or DOB)
Missing (ID and/ or DOB)
No Signature
Too Late **(Not in the office by 7pm Election Day)**

Election Preparation

- Completed Special Runoff Election for House District 45, **May 3, 2022**
  - **0** Absentee Ballots Returned
- Preparation for the General Primary and Special Election, May 24, 2022
  - Notices prepared for posting (in the office, the EPC, and the website)
  - Coordinated scheduling for the Duplication and Vote Review Panel
  - Continued processing absentee request from UOCAVA and Non-UOCAVA electors

ABSENTEE OPERATIONS

- Electors begin receiving their ballots 2-3 days from the initial mail-out
- May 1, 2022, submitted notice to process early to SOS and posted in the office and the EPC
- May 2, 2022 ballot boxes were opened for daily use until May 20th, 9am-6pm
- May 8, 2022, Notice added to the website
- May 13, 2022

O.C.G.A. 21-2- 381(a)(1)(A)
Last day to submit absentee ballot application for the May General Primary Election

- May 16-24, 2022
    - o Processed all accepted and stored for retention
    - o Rejected, spoiled, or undeliverable ballots counted and retained
    - o Conducted daily panel sessions for Absentee and Provisionals Ballots
    - o Panel members swore an Oath and were trained on procedural duties

RECRUITMENT & TRAINING

Task to include:
- Group and Individual training and training material provided
- Processing Absentee Applications
- Verifying All Processed Applications
- Identifying UOCAVA (Uniformed Overseas Citizens Absentee Act) Electors
- Registering UOCAVA Electors and Absentee Request until April 25, 2022
- Researching Request
    - o Contacting voters with Missing/ Mismatch Information
- Processing Incoming Ballots (Credit in ElectioNet for voting)
- Sending Notice of rejection of Applications and Ballots
    - o Instructions provided on "How to Cure"

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Virtual meeting conducted for election planning, preparation, and processes
- Continue to process request submitted at VEO Events

Updating training material (pending due to GARViS)