

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Executive Committee Meeting
Fulton County Health & Human Services Building
137 Peachtree Street
Atlanta, Georgia 30303
8:45 a.m.
September 12, 2013

Committee Members Present

Trevor Pearson, 1 st Vice Chair	Dazon Dixon – Diallo, Chair
Larry Cook, 2 nd Vice Chair	James Lark
Katherine Lovell	Hermeyone Bell
Larry Lehman	Jeanette Nu'Man

Committee Members Not Present

Ruby Lewis – Hardy	Jeff Graham
Robert Di Vito	Nicole Roebuck

The Executive Committee was called to order at 8:55 a.m. by Chair, Dazon Dixon Diallo.

A motion was made, seconded and carried to adopt the revised agenda by removing the presentation on “Populations and Communities with Disparate HIV/AIDS Outcomes”, and by adding Comprehensive Planning Committee-Action Item and Planning Council Committee Chair appointments and reappointments.

A motion was made, and seconded and carried to adopt the revised August 8th Executive Committee minutes, by correcting Health Insurance Program to Health Insurance Premium.

Grantee Update: Patrick Daly - The FY14 Ryan White Part A application is due to HRSA by October 9, 2013. HRSA conducted its first webinar regarding the FY2014 application on Tuesday, September 10th. The Grantee has contacted Cicatelli Associates, Inc. to assist in the development and implementation of the Patient Navigation Pilot Program. Cicatelli is preparing a detailed scope of work that will include estimated costs. The Grantee is collaborating with the State of Georgia and Ryan White Part B to secure a vendor to support both the Part A and Part B with the new service for Health Insurance Premium and cost-sharing service.

Some members of the Executive Committee expressed concern regarding the State’s ability to serve as the Health Insurance Program vendor. The grantee reminded the Committee that we are seeking a joint third-party vendor to ensure a uniform and efficient service. Additionally, if Committee members have specific concerns regarding current services, they are encouraged to provide specifics to the Grantee for follow up with our Part B partner.

The Grantee originally anticipated a carryover of \$300,000 from FY2012 dollars. HRSA informed the Grantee they would only be allowed to carryover formula dollars. The carryover request was submitted for \$71,598.00. Per the Priorities Committee Directive, these funds will be used to support the Patient Navigation Training Pilot (\$42K) with the remaining funds being used for Primary Care with priority given to lab services. Staff is preparing a Residual Application for FY13 additional dollars. The RFP will be available for currently funded agencies only.

All currently funded agencies will be able to apply for Primary Care and Oral Health dollars. Agencies will be asked to submit an application along with a budget for the requested dollars.

Evaluation Committee Report: Action Item: Sandra Vincent, Planning Council Project Officer - The Evaluation Committee met Friday, August 30th at Grady IDP to review the results of the 2012 Evaluation Committee Report. There were fifteen agencies surveyed and all fifteen responded. The results were compiled in aggregate for confidentiality, reviewed, and shared with the Grantee for comment. The overall score is “good” and reflects meeting and/or exceeding standards. Based on Service Provider responses and ratings, the Evaluation Committee has no recommendations.

The Executive Committee suggested that next year we consider including a brief overview of some of the comments from agencies and this year expand information to include the standards in which the Grantee was measured. Sandra Vincent will coordinate with the Evaluation Committee to make the minor revisions to the report requested.

A motion was made and seconded, and carried to accept the FY2012 Evaluation Committee Report.

A motion was made, seconded and carried to extend the Executive Committee until 10:45 a.m.

Comprehensive Planning Committee: Katherine Lovell - The Comprehensive Planning Committee made a motion for the formation of a Core Services Committee, to review the delivery and coordination of services around the Affordable Care Act (ACA).

A motion was made and seconded, motion failed. Yes: 2 No: 6

The Executive Committee felt that this task is much larger than the Comprehensive Planning Committee. The Executive Committee recommended all Committees should consider and examine the impact of ACA on their respective work team. More specialized review may need to take place under the Public Policy Committee with a future Taskforce if needed or as part of discussions in future Ryan White Health Care Symposiums.

Reappointments: Dazon Dixon Diallo announced that the start of each Planning Council year Committee Chairs are appointed. The following appointments are as follows:

- Assessment Committee : Jeanette Nu'Man: Chair
Timothy Webb: Co -Chair
Steven Bales: Co – Chair
- Comprehensive Planning: Katherine Lovell: Chair
Tony Redmon: Co- Chair
- Council Procedures: Larry Lehman: Chair
Larry Cook: Co- Chair
- Evaluation Committee: Ruby Lewis – Hardy
- HOPWA Committee: James Lark: Chair
Reggie Dunbar, III: Co – Chair

- Membership Committee: Hermeyone Bell: Chair
Stephanie Laster: Co - Chair
Terry Stidom: Co – Chair
- Public Policy Committee: Jeff Graham: Chair
Michael Robinson: Co – Chair
- Priorities Committee: Robert Di Vito: Chair
Patrick Kelly, Co- Chair
- Quality Management: Nicole Roebuck: Chair
Trevor Pearson, Co- Chair

Ms. Diallo will reach out to the some of the Committee Chairpersons who were not present to find out if their co-chairs will be returning or if they will be selecting a new co- chair.

Committee Updates:

Assessment Committee: Jeanette Nu'Man - The Assessment Committee has completed its report on "Populations and Communities with Disparate HIV/AIDS Outcomes." The report is available and will be presented at Planning Council next week by the co-chairs Steven Bales and Timothy Webb.

Comprehensive Planning Committee: Katherine Lovell - The Comprehensive Planning Committee met Wednesday, August 14th and discussed the progress of the EMA Comprehensive Plan. The Committee will meet Wednesday, October 9th from 9:30 a.m. - 11:30 a.m. in room 354 at Grady IDP, room 341.

Council Procedures Committee: Larry Lehman - The Council Procedures Committee met Friday, September 6th at the Ryan White Office. The Council Procedures Committee requested input from the Grantee on the Governance/structure of the Planning Council. The Committee will reconvene at a later date to complete updating the by-laws. The Grantee will submit its recommendations as requested. Special recognition was given to Planning Council Project Officer Sandra Vincent for her support given to all Committees.

HOPWA Committee: James Lark – The HOPWA Committee will continue to meet quarterly. The HOPWA Chair will meet with the Planning Council Project Officer (Sandra Vincent) to develop a Committee workplan. Leadership Training will be held at Positive Impact and AID Atlanta.

Membership Committee: Hermeyone Bell - The Membership Committee met Monday, August 26th at the Grantees Office to set the Planning Council Roster for 2013-2014 Planning Council. There were one hundred and eleven (111) applications that were submitted. There are 55 voting members. The Committee exceeded the 33% of the Planning Council's voting membership status of People Living with HIV, with 53% unaligned Consumers. New membership Orientation was held on Monday, September 9th at the Loudermilk Center from 10:00 a.m. – 2:00 p.m. with 30 members in attendance. The Leadership Institute training will be held on Monday, October 21st from 10:00 a.m. – 2:00p.m. at the Ryan White Office.

Public Policy Committee: Kandace Carty - The Public Policy Committee met and drafted two educational packets; one for Consumers and one for Providers on Health Insurance Marketplace. The Committee also reviewed other EMA brochures to see how they are preparing for open enrollment.

Quality Management Committee: Trevor Pearson - The Quality Management Committee met jointly with the Comprehensive Planning Committee on Thursday, September 5th and discussed training on Quality Management for Consumers. The next Committee meeting will be a joint meeting with the State Part B on Thursday, October 3rd at Grady IDP room 354 from 10:00 a.m. – 12:00 p.m.

The Executive Committee reviewed the September 19th Planning Council agenda and determined it would be best to extend the Planning Council meeting.

A motion was made and seconded, and carried to extend the September 19th Planning Council meeting until 11:00 a.m.

A motion was made and seconded, and carried to adopt the revised September 19th Planning Council agenda.

The meeting was adjourned at 11:05 a.m.